



# CITY OF ALBUQUERQUE

Albuquerque Police Department

Office of Policy Analysis (OPA)

**MEETING MINUTES: 19-11**

**DATE: 8/28/2019**

**TIME: 1:00 pm – 3:00 pm**

**VENUE: 400 Roma Ave. NW, Chief's Conference Room, 5<sup>th</sup> Floor, LEC**

**ATTENDEES:**

Greg Mondragon, PTU  
Eric Martinez, Academy  
Diane McDermott, CPOA  
William Kass, CPOA  
Lt. Z. Cottrell, Traffic  
Shaun Willoughby, APOA

Katherine Roybal-Nunez, Records  
Ofc. C. Carter, Compliance  
Kim Prince, SOP Liaison  
Lindsay Van Meter, City Legal  
Ed Harness, CPOA

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| 1. SOP 1-39 DWI Section |   | Presented by: Lt. Z. Cottrell |
| Discussion:             | An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. There are no significant changes to the policy. Some content was removed which needs to be placed in a handbook and other information was incorporated into SOP 2-42 DWI Investigations and Revoked/Suspended License and SOP 2-43 Road Blocks.<br><br>Discussion occurred regarding the Crash Removal Vehicle Program (CRV1). The presenter noted that this program is not being implemented currently due to lack of funding, but it needs to remain in the policy because funding may be allocated soon. The program is funded by the State which is why it is only utilized to clear crash debris located on the interstates/highways. |                               |
| Action:                 | 1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.  |                               |

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| 2. SOP 1-95 Traffic Section | Presented by: Lt. Z. Cottrell  |
| Discussion:                 | An overview of the draft policy was presented to the Office of Policy Analysis (OPA) for review. There was a lot of duplicated information from other traffic-related policies, so some content was removed for this reason. Also, some personnel information was removed and will be relocated in a handbook. No other major changes were made to the policy. |
| Action:                     | 1. The draft SOP as presented was reviewed by OPA and will be posted on PowerDMS for 7 Day Commentary.   |